**GILLIAM COUNTY FIRE SERVICES**

**BOARD MEETING MINUTES**

**DATE: Monday February 10, 2025**

**TIME: 5:00 PM**

**PLACE: North Gilliam County Rural Fire Protection District /Zoom**

**Board Members**: Gary Bettencourt, Joe Patnode, Roger Lyda,

Mark Davidson, **all present**

Dustan Hall-**Absent**

**STAFF:** Casey Zellars, Fire Services Operations Chief

**GUEST:** Shannon Coppock

**Meeting Called to order**:@ **5:00pm by Chairman Gary Bettencourt**

**Public Comment:** Open for public comment, **NONE**

**Minutes: ­** Review last minutes and approve- **Motion to Approve Minutes as presented by Roger L, Second by Joe P., Motion passed by all**

**Financial Report:** **Financials reviewed, no discussion, Motion to Approve financials as presented by Roger, Second by Joe, Motion passed by all**

**Unfinished/Old Business:**

1. Bank of EO Check Signers- Need past minutes signed for Shannon’s CC and account signers.
	1. May 6th, June 3rd, and October 21st 2024 need signed.

**Board Chairman will sign and Casey will submit minutes to Bank of EO**

**New Business:**

1. Set Budget Calendar- **Budget calendar set with changes- Shannon will make changes and send out. Motion to Approve budget calendar as presented with changes by Roger, Second by Mark D., Motion passed by all**
2. Quick Books Discussion-Shannon- **Looking into new Software called Patriot, getting cost for next meeting, also looking at possibly sharing quick books account with South Fire to save money for both entities.**
3. Policy and Procedure discussion- **Work in progress, by consensus of the board, Casey Z. will start reviewing policies and bring changes to board for approval**.
4. Weboost Cellular and Data booster for Fire Services Pickup- **Board agreed that this would be a good purchase to help enhance communications during emergency incidents, it is with in budget so no vote needed to approve purchase. Purchase price is 499.00,**

**Good of the Order: Tammy Birkeland, Paul Bates, Marta Mikkalo, and Cari Wade have confirmed that they will sit on the Budget Committee for 25/26 FY.**

**Next Regular:** May 5th 2025 @ South Gilliam County Fire and Via Zoom

**Adjournment:** 5:32 by Chairman Gary Bettencourt.