

**GILLIAM COUNTY FIRE SERVICES  
BUDGET COMMITTEE AND  
BOARD MEETING MINUTES**

**DATE:** Wednesday March 15<sup>th</sup> 2023

**TIME:** 7 pm Budget Committee/ Board Meeting to follow

**PLACE:** South Gilliam County Emergency Services Building

**BOARD MEMBERS:** **Present**-Gary Bettencourt-Chair, Mark Davidson, Roger Lyda, Donald Jamieson  
Kolton Boethin-**Absent**  
Casey Zellars, Operations Chief-GCFS-**Present**

**Budget Committee:** Doug Wilson, Tammie Birkeland, Marta Mikkalo, Paul Bates  
Shannon Coppock- Budget Officer **All Present**

**Budget Committee Meeting Called to order:** Meeting Called to order at 7pm by Board Chair Gary Bettencourt

**Public Comment:** Open for public comment- NONE

**Budget Committee:**

1. Elect Budget Committee Chairman
  - a. Motion by Mark Davidson to elect Gary Bettencourt as Budget Committee Chair, Second by Donald Jamieson, Motion Pass by All
  
2. Appoint Budget Committee Secretary
  - a. Gary Bettencourt Appointed Casey Zellars as Secretary
  
3. Turn Budget Meeting over to Budget Officer- Shannon Coppock
  - a. Budget Message
    - i. Budget Message presented by Shannon Coppock
  
  - b. Present proposed budget
    - i. Currently looks like budget will have about a \$64,500.00 carry over into the new fiscal 23/24 year.

- ii. Discussion on the placement of funds to be received from OSFM strategic investment. Committee placed additional funds from investment into line items as needed such as fuel, Publication, Personnel services and maintenance.

4. Motion to approve budget- Paul Bates motion to accept amended budget as presented, Mark Davidson seconded, Motion pass by all.

**Adjourn Budget Committee Meeting:** Budget meeting adjourned at 7:41pm

**Regular Board Meeting Called to order:** @ 7:41pm by Chair Bettencourt

**Public comment:** NONE

**Minutes:** Review last minutes and approve – Motion to accept minutes as presented by Roger Lyda, Second by Donald Jamieson, Motion pass by all

**Financial Report:** Presented by Shannon Coppock, No discussion from board.

**Unfinished/Old Business:**

1. Discuss and approve- OSFM/GCFS IGA, Strategic Investment (Funding for Fire Resiliency Coordinator)
  - a. Discussion on IGA with OSFM, confirming all monies received must be spent by October 31,2023.
  - b. Motion to accept IGA and designate Gary Bettencourt as authorized signer by Donald Jamieson, Second by Roger Lyda, no further discussion, Pass by all

**New Business:**

1. Resolution to adopt special revenue fund 2023-02
  - a. Motion to adopt 2023-02 by Roger Lyda, Second by Mark Davidson, Motion pass by all
2. Resolution to authorize expending Strategic investment from OSFM 2023-03
  - a. Motion to authorize spending of 2023-03 by Mark Davidson, Second by Donald Jamieson, motion pass by all

3. Motion to create new Checking Account and authorized signers for OSFM Investment money.
  - a. Motion to open new checking account for OSFM Money by Roger Lyda, Second by Donald Jamieson, Pass By all
  - b. Motion to make Gary Bettencourt, Donald Jamieson and Shannon Coppock authorized signers on new OSFM Investment checking account by Mark Davidson, Second by Roger Lyda, Motion pass by all.
4. Discuss and approve- Fire Resiliency Coordinator Contract- Fair Winds Consulting (Cori Mikkalo)
  - a. No further discussion after reviewing contract, Donald Jamieson made Motion to accept contract with noted changes, Second by Roger Lyda, Pass by all.
5. Motion to accept contract with Fair Winds Consulting- combined with above
  
6. Discuss New Fire Services replacement vehicle (donate or sell Dodge), Discussion on looking in to state bid and bring information and cost back to board at next meeting, Casey will do the research and advise board.

**Next Regular Meeting:** May 8<sup>th</sup> 6pm @ North Gilliam Co. RFPD Budget Hearing and Board Meeting

**Adjournment:** 8:40pm

**Agenda Posted at:**

**North Gilliam County RFPD  
South Gilliam County RFPD  
Arlington Post Office**

**Virtual Option**

**Join Zoom Meeting:**

**<https://us06web.zoom.us/j/2698007694?pwd=Kys0b25ObFVVREVKMFRDd2hNY0dyUT09>**

**Meeting ID: 269 800 7694**

**Passcode: W95ijf**

